

pdfDocs 4.5 U4 product comparisons

	pdfDocs Standard	pdfDocs Pro	pdfDocs Enterprise
USER INTERFACE			
Microsoft Office 2016/2019 look and feel, with ribbons and contextual menus	✓	✓	✓
Backstage view to manage files	✓	✓	✓
Work in Single Document mode	✓	✓	✓
Work in Organizer Project mode	✓	✓	✓
Work in Binder Project mode			✓
PDF CREATION			
Create a PDF document from any application that prints	✓	✓	✓
Create a PDF with bookmarks and links directly from Microsoft Word	✓	✓	✓
Single-click PDF creation from Microsoft Word, Excel and PowerPoint	✓	✓	✓
Create and email PDF directly from Microsoft Word	✓	✓	✓
Drag+drop email attachments and supported docs/images onto the application to create PDFs	✓	✓	✓
Automatically convert supported documents to PDF through a Watchfolder	✓	✓	✓
Import multiple documents to create a collated PDF	✓	✓	✓
Convert Microsoft Office, RTF and MSG attachments to PDF when sent from Microsoft Outlook	✓	✓	✓
Turn scanned documents into searchable PDFs with selectable text	✓	✓	✓
One step: create, protect and send PDFs directly from all Microsoft Office apps for Windows	✓	✓	✓
ORGANIZER PROJECTS			
Work with multiple PDF files in an easy to use Organizer workspace	✓	✓	✓
Easily merge/manipulate PDFs without first having to save them	✓	✓	✓
Store documents in the Organizer workspace until removed by the user	✓	✓	✓
Create multiple Organizer Projects for specific cases, matters or projects	✓	✓	✓
Create and share Organizer Project templates, including settings	✓	✓	✓
Save the Organizer Project to a shared location for collaborative work	✓	✓	✓
Configure individual settings, such as Watermarks, Security and Stationery for each Project	✓	✓	✓
Copy/export documents from one Organizer Project to another	✓	✓	✓
Split large PDFs based on file size or page count	✓	✓	✓
PDF EDITING			
Re-arrange pages and thumbnails within the collated document	✓	✓	✓
Insert, extract, reorder, delete, replace and rotate PDF pages	✓	✓	✓
Mark up a document with comment, highlighting and graphic tools	✓	✓	✓
Add graphics, stamps, watermarks and background to PDF documents	✓	✓	✓
Edit text and images in the document	✓	✓	✓
Convert PDFs to JPEG, TIFF or PNG image formats	✓	✓	✓
Run whole word/phrase searches, or pattern search	✓	✓	✓
Batch promote/delete bookmarks to higher/lower levels	✓	✓	✓
Automatically reflow paragraphs	✓	✓	✓

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ELECTRONIC BINDER PROJECTS

Collate PDF and non-PDF documents into an electronic Binder			✓
Add documents stored in a DMS direct from the Binder interface			✓
Auto-generate a printable TOC, document links, bookmarks for PDF and non-PDFs in Binder			✓
Create user-defined columns of metadata that match your organization's needs			✓
Change column order of metadata in Binder view			✓
Create Binder Project templates from scratch or including settings and documents			✓
Access Binder templates from a centralized location			✓
Customize Word template for Table of Contents generation			✓
Add Binder field codes to the Table of Contents template document			✓
Create a Cover Page from document(s) within the Binder			✓
Automatically add DMS information into a Table of Contents			✓
Does not require Flash			✓
Edit documents in the Binder in the native application			✓
Apply Numbering Sets, Security and Watermark settings			✓
Create a Binder Snapshot to prevent users from deleting content			✓
Add/remove documents from the Binder and regenerate			✓
Maintain folder structure when importing from DMS			✓
Check documents in a Binder for any updated versions in the DMS-and auto add to it			✓
Save a Single Binder Project into the DMS			✓

BATES NUMBERING, TIME-DATE STAMPING, HEADERS+FOOTERS

Create, edit and copy Numbering Sets	✓	✓	✓
Add Bates Numbering (with alphanumeric prefix or suffix) to one/many PDF documents	✓	✓	✓
Keep track of last used Bates Number	✓	✓	✓
Specify margins and shrink content to prevent overwriting of content	✓	✓	✓
Include/exclude first and/or last page from Numbering Set	✓	✓	✓
Specify Numbering Set position and location in Header and/or Footer	✓	✓	✓
Include DMS information in the Numbering Set		✓	✓
Include date, time stamp in the Numbering Set	✓	✓	✓
Add or edit page numbering/pagination on the PDF page and Page thumbnails	✓	✓	✓

OCR CAPABILITY

Convert PDF documents to Word with flowing text for easy editing	✓	✓	✓
OCR individual pages or entire collated document set	✓	✓	✓
Convert scanned image files to PDF automatically through Watchfolders	✓	✓	✓
Export a PDF to DOCX, XLSX or PPTX formats	✓	✓	✓
PDF Optimizer to reduce file size	✓	✓	✓
OCR in place, ie overwrite the original image-based document with a text-based PDF	✓	✓	✓
Support for foreign languages, including Asian languages	180	180	180

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PDF/A CREATION + VALIDATION			
Create PDF/A compliant documents (1a, 1b, 2a, 2b, 2u, 3a, 3b and 3u)	✓	✓	✓
Validate PDF/A document for compliance without having to open the document	✓	✓	✓
SECURITY, ENCRYPTION + REDACTION			
Secure PDF documents with 128 AES or 256 AES bit encryption levels	✓	✓	✓
Apply restrictions on printing, copying and modifying	✓	✓	✓
Apply a digital signature to a PDF	✓	✓	✓
True redaction of text, ie not masking	✓	✓	✓
Redact an image or area of a document	✓	✓	✓
Redact multiple instances of the same text	✓	✓	✓
Insert redaction codes to explain the reason for any redaction	✓	✓	✓
Redaction approval workflow	✓	✓	✓
Fill, sign and send forms from your computer	✓	✓	✓
PDF FORMS + SIGNATURES			
Insert text form fields into a PDF document to capture data	✓	✓	✓
Insert combo box, list box, check box and radio button into forms	✓	✓	✓
Add document security to forms	✓	✓	✓
Users can fill in, edit and save forms	✓	✓	✓
Apply and sign a digital signature to a document or a form field	✓	✓	✓
Support for dynamic XFA forms	✓	✓	✓
INTEGRATIONS WITH DOCUMENT MANAGEMENT SYSTEMS*			
Multiple Document Management System integrations:		✓	✓
HP TRIM		✓	✓
iManage Work 10		✓	✓
iManage FileSite/Site		✓	✓
Lawdocs		✓	✓
Microsoft SharePoint (Online version too)		✓	✓
NetDocuments (ndOffice)		✓	✓
OpenText Content Server		✓	✓
OpenText Enterprise Connect		✓	✓
OpenText eDOCS DM		✓	✓
ProLaw		✓	✓
Worldox		✓	✓
*May be available as a third party plug-in		✓	✓
Save PDF directly into a DMS and open existing PDF in DMS		✓	✓
Direct right-click on any document to email as a PDF		✓	✓
Save Organizer pages/document to DMS as new document/version, attachment/related doc		✓	✓